



**WHITFIELD COUNTY
SHERIFF'S OFFICE
DETENTION DIVISION**



**NOTICE OF CHANGE IN INMATE MAIL
POLICY**

We will be changing our mail security policies in this facility to help prevent the introduction of dangerous contraband.

- **After August 15th, inmate mail should be sent to the following address, where it will be scanned into the inmate's JailATM communication account:**
 - JailATM.com – Whitfield County Sheriff's Office**
 - Inmate Name / Inmate Number**
 - 925B Peachtree St. NE, Box 2062**
 - Atlanta, GA 30309**
- **After this date, Inmate Mail sent to this facility will not be accepted and will be returned to sender or destroyed.**
- **Bulk mail (copies of internet sites, numerous large scanned copies, etc...) will not be accepted.**
- **Legal mail will continue to be accepted at this facility, if it is sent by an attorney of record. Legal mail must be clearly marked "Private Legal Mail" with the inmate's name and cell location.**
- **Business or administrative forms requiring a signature should be brought to the facility directly** whenever possible and arrangements should be made for signatures through the Grievance Office or the Housing Supervisor.
- **Any personal correspondence with inmates mixed in with legal or business mail will be destroyed.**
- **We will continue to accept books mailed directly from the vendor/publisher. However, no used books will be accepted.** This includes religious

books: personal bibles, family bibles, or used religious texts will not be accepted.